Position Title:
Pre-Professional Graduate Assistant for Prevention Programming

Type of Position:
Half-time, 50% FTE, 9-month, August 16, 2022 to May 15, 2023

Description:
This pre-professional graduate assistantship is located with the Women’s Resources Center, a programming unit of the Office of Inclusion and Intercultural Relations/Student Affairs. The primary responsibility of the position is to assist in coordinating the First Year Campus Acquaintance Rape Education (FYCARE) and AdvCARE programs (ICARE Bystander Intervention & I Heart Healthy Relationship workshops). The position is supervised by the Associate Director, Prevention responsible for sexual violence prevention education.

Duties:
This position manages logistics for the staffing of FYCARE & AdvCARE workshops, including scheduling peer facilitator shifts, managing sub requests, and fielding questions and concerns from both workshop participants and facilitators. This position also works alongside the Associate Director to aid in the hiring, training, evaluation, and supervision of peer facilitators, including assisting in the creation and facilitation of training sessions and roundtable meetings. Occasionally, this position may assist with developing, facilitating, and overseeing additional workshops on sexual violence and related topics. The position may also involve aiding in program evaluation efforts and other duties as assigned. Evening hours will be required.

Qualifications:
Candidate must have a deep commitment to understanding of the issues, dynamics, and contexts around sexual violence, a commitment to dismantling systems of oppression, and an intersectional framework. Candidate should also demonstrate experience or applicable skills in supervising and coordinating student activities and facilitating college student programming. Candidate should have experience working with diverse student populations, have a positive attitude, and be able to work independently with strong attention to detail.

To be eligible for this assistantship, applicants must be enrolled in a graduate program at the University of Illinois for Fall 2022.

Compensation:
Commensurate with current UIUC policies on graduate student stipends and waivers. Please notify the interviewer if you are eligible for Federal Work Study.

To Apply:
● Submit cover letter, resume, and contact information for three references, at least one related to work, by emailing Nora Peterson, Associate Director, Prevention, at the Women’s Resources Center at nepeters@illinois.edu.
● In your application materials, please include the name of the graduate program you will be enrolled in at the University of Illinois for Fall 2022
● Interviews will be scheduled for April 27th, 28th, and 29th. For full consideration, please apply by Monday, April 25th, 2022.
● For more information, contact Nora Peterson, Associate Director, Prevention, at the Women’s Resources Center at nepeters@illinois.edu.